



# BOARD OF DIRECTORS MEETING AGENDA CALIFORNIA VANPOOL AUTHORITY (CVA)

A JOINT POWERS AGENCY

11050 13<sup>th</sup> Avenue, Hanford, Ca 93230  
1(866) 655-5444

**Meeting Date: Thursday, December 14<sup>th</sup>, 2023**

**Meeting Time: 10:00 A.M. | In-person & Virtual Teleconference**

Meeting Place: CalVans Conference Room, 1426 South Drive, Building B, Hanford, CA 93230

Meeting Place: Visalia Convention Center, Sequoia Room (Upstairs), 303 E. Acequia Ave., Visalia, CA 93291

Direct Link: <https://us06web.zoom.us/j/92158770933?pwd=SnlEWU94dUVVRNvh4K1N5ZFhHYk9sdz09>

Meeting ID: **921 5877 0933**

Passcode: **3ifRYw**

One tap mobile: +14086380968,,92158770933#,,,,\*898831# US (San Jose) & +16694449171,,92158770933#,,,,\*898831# US

Dial in: +1 669 900 6833 US (San Jose) & +1 877 853 5257 US Toll-free

This meeting may also be attended at the following locations:

- Association of Monterey Bay Area Governments, 147 Fourth Street, Community Room, Gonzales, CA 93936
- Association of Monterey Bay Area Governments, 200 Lincoln Avenue, Salinas, Ca 93901
- Fresno Council of Governments, Huron City Hall, Council Chambers, 36311 Lassen Avenue, Huron, CA 93234
- Fresno Council of Governments, 2035 Tulare St, Suite 201, Fresno, CA 93721
- Imperial County Transportation Commission, 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243
- Imperial County Transportation Commission, 351 W. Main St. Westmorland, CA 92281
- Madera County Transportation Commission, Room 101, 2001 Howard Road, Madera, CA 93637
- Madera County Transportation Commission, 200 W. Fourth Street, Room 4006, Madera, Ca. 93637
- Merced County Association of Governments, 520 J Street, Los Banos, CA 93635
- Merced County Association of Governments, Conference Room, 369 West 18th Street, Merced, CA 95340
- San Joaquin Council of Governments, 555 E. Weber Avenue, Stockton, CA 95202
- Santa Barbara County Association of Governments, 511 E. Lakeside Parkway, Suite 47, Santa Maria, CA 93455
- Stanislaus Council of Governments, 2220 Magnolia St., Ceres, CA 95307
- Tulare County Association of Governments, Conference Room, 210 N Church St., Suite B, Visalia, CA 93291
- Tulare County Association of Governments, 291 N. Main St., Porterville, CA 93257
- Ventura County Transportation Commission, Solvang City Hall, 1644 Oak Street Solvang, Ca. 93463
- Ventura County Transportation Commission, 848 Danbury Ct, Ventura, CA 93004

## 2023 MEMBER AGENCIES AND BOARD OF DIRECTORS

**Steve McShane, CVA Chair**, Councilmember District 3, City of Salinas

*Representing Association of Monterey Bay Area Governments*

**Robert Poythress, CVA Vice-Chair**, Supervisor District 3, Madera County

*Representing Madera County Transportation Commission*

**James Horn**, Mayor, City of Coalinga

*Representing Fresno Council of Governments*

**Ana Beltran**, Council Member, City of Westmoreland

*Representing Imperial County Transportation Commission*

**Paul Llanez**, Mayor, City of Los Baños

*Representing Merced County Association of Governments*

**Joey DeConinck**, Councilmember, City of Blythe

*Representing Riverside County Transportation Commission*

**Miguel Villapudua**, Councilmember District 1, County of San Joaquin

*Representing San Joaquin Council of Governments*

**Bob Nelson**, Supervisor 4th District, Santa Barbara County

*Representing Santa Barbara County Association of Governments*

**Javier Lopez**, Mayor, City of Ceres,

*Representing Stanislaus Council of Governments*

**Kellie Carrillo**, Vice-Mayor, City of Porterville

*Representing Tulare County Association of Governments*

**Jim White**, Citizen Representative, City of Ventura

*Representing Ventura County Transportation Commission*

**Vacant**, ex Officio Member

California Department of Transportation

**Vacant**, ex Officio Member

San Joaquin Valley Air Pollution Control District

Before the meeting, participants should download the Zoom app at: <https://zoom.us/download>

- 1) Call-in instructions: enter meeting ID followed by #, enter # for participant ID, enter passcode followed by #.
- 2) When calling in via Zoom, please mute your computer/phone until the request for public comment is announced.
- 3) The full agenda packet, supplemental and presentation materials will be available for download at <https://calvans.org/agenda-items>

You may submit public comments via the following methods:

- 1) Submitting comments via Zoom:
  - Enter an email address and your full name.
  - If you do not wish to enter your name, enter another identifier, which will be used when it is your turn to speak.
  - Your identifier will be visible while you speak.
  - When the Chair calls on the item(s) for which you wish to speak, click “raise hand.”
  - You will be notified before you are called to speak.
  - Mute all other audio before speaking. Using multiple devices will cause audio feedback.
  - When called upon, please unmute yourself
  - Dial \*6 if you are using your phone.
  - After comments have been given or 3 minutes expire, the microphone will be muted.
- 2) Submitting written comments before meeting:
  - Send an email to [calvans@co.kings.ca.us](mailto:calvans@co.kings.ca.us) and indicate “Public Comment” on the subject line.
  - Emailed comments received by 2:00 P.M. on the Tuesday before the meeting will be provided to the Board in advance of the meeting and will be included as part of the permanent meeting record.
  - Comments received after that time will be provided to the Board following the meeting.
  - Please submit your comments prior to the meeting as far in advance as possible.

\*Dates, times, and teleconference information are subject to change. Please contact CalVans for accurate meeting dates, times, and teleconference information, or check online at <https://calvans.org/agenda-items> for updates.

## AGENDA

### 1) CALL TO ORDER-

1-1. Roll Call.

### 2) NOTICE TO THE PUBLIC. PUBLIC COMMENT PERIOD - (Unscheduled appearances)

At this time, members of the public may comment on any item of interest to the public but not appearing on this agenda that is within the subject matter jurisdiction of the California Vanpool Authority. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments when the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of two (2) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are asked to state their name and address for the record.

### 3) CONSENT CALENDAR ITEMS-

*All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made to remove the item from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Information and Action Items in Section 5.*

3-1. **ACTION:** Request approval of Draft November 9th, 2023, CalVans Board Meeting Minutes (Attachment 1)

### 4) STAFF REPORT AND SYSTEM UPDATES-

- 4-1. Agency Financials Update & Current Budget (Attachment 2)
- 4-2. Regional Updates and Fleet Activity
- 4-3. EV Presentations from Mergefleet, WiTricity, Dannar (Attachment 3)
- 4-4. JPA Update

### 5) OTHER BUSINESS/ INFORMATION/ ACTION ITEMS-

- 5-1. **ACTION:** Conduct Annual CalVans 2024 Governing Board Elections for Chair, Vice-Chair & Executive Committee Elections
- 5-2. **ACTION:** Approval of 2024 Calendar of Meetings (Attachment 4)
- 5-3. **ACTION:** Approval of Employee Handbook (Attachment 5)
- 5-4. Informational Items: Executive Director, CalVans Staff or Board Members
- 5-5. Requests from Board Members for Future Agenda Items

6) **NEXT SCHEDULED MEETING-** The next scheduled meeting will be Thursday, January 11, 2024, at 10:00 A.M..

### ADJOURN

#### Attachments:

- Attachment 01 3-1. Draft Minutes from November 9th, 2023
- Attachment 02 4-1. Agency Financials Update (Trial Balance Summary) & Current Budget
- Attachment 03 4-3. Marketing, Outreach & EV Presentations
- Attachment 04 5-2. 2024 CalVans BOD Meeting Calendar
- Attachment 05 5-3. 2024 Final CalVans Personnel Policy Handbook

### 3. Consent Agenda

#### 3-1. Approval of Draft November 9<sup>th</sup>, 2023, CalVans Board meeting Minutes (Attachment 1)

**CONSENT**

Staff is submitting draft minutes from the November 9<sup>th</sup>, 2023, CalVans Board Meeting for approval.

### 4. Staff Report and System Updates

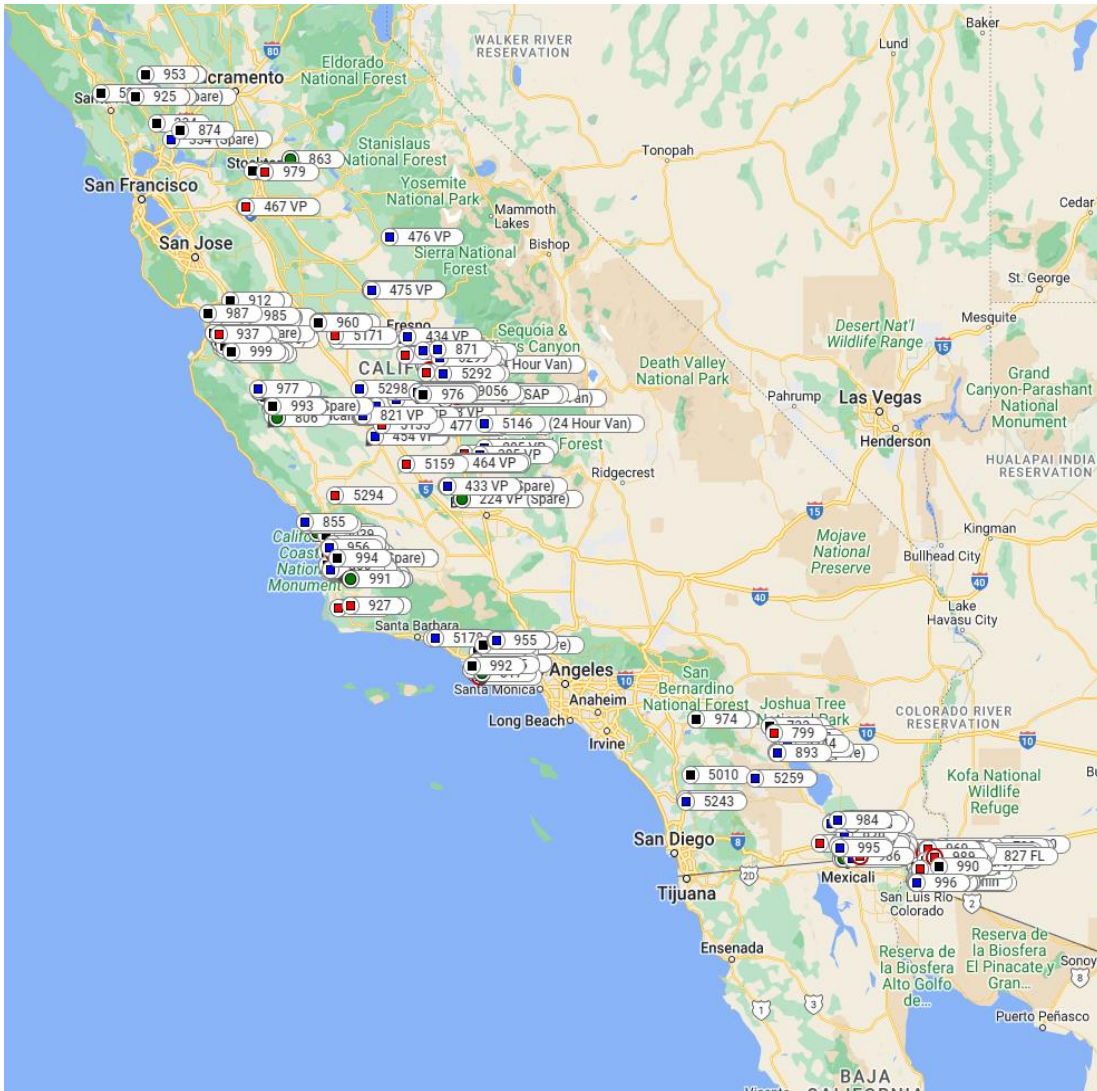
#### 4-1. Agency Financials Update and Year-to-Date Budget (Attachment 2)

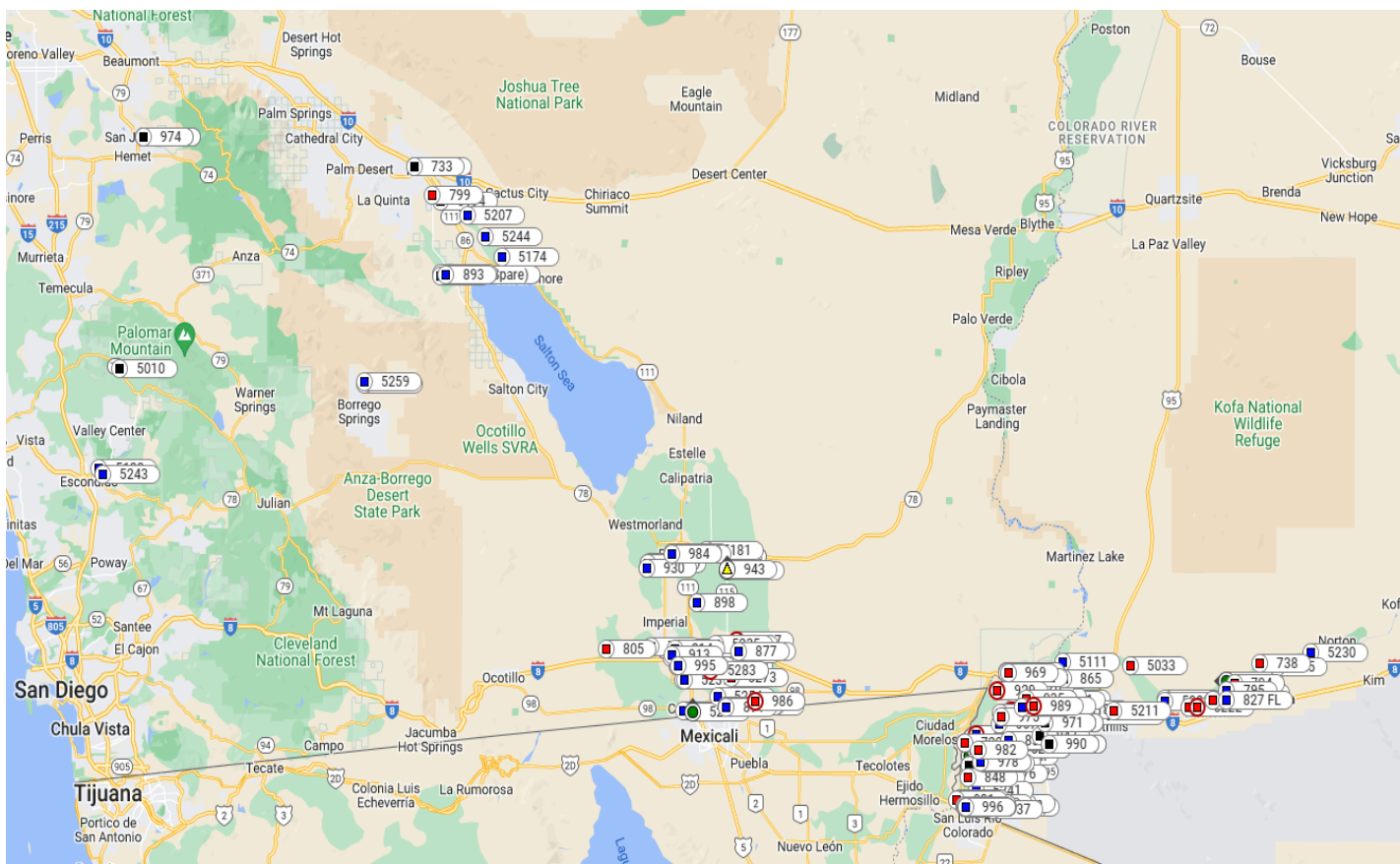
Staff is submitting agency financials for review for the period ending November 30<sup>th</sup>, 2023. Accounting staff are available for questions regarding agency standings and the status of our current budget.

#### 4-2. Regional Updates and Fleet Activity

Staff is submitting a snapshot of the fleet based on activity at the time of preparing the agenda. Ag vans have fully transitioned to the south. There are currently 257 active vanpools in the Imperial, Riverside, and Yuma regions this winter. The most of any previous season.

CalVans is currently running 529 Ag vans with an additional 104 general vanpools, which include four (4) 24-hour vans. The Transit Coordinator for each region is available to provide a brief update for their area of responsibility if it is the will of the Board.





**4-3. EV Presentations from Mergefleet, WiTricity, Danner (Attachment 3)**

Due to a recall delay, CalVans has not received the eTransit as of the preparation of this agenda. With that in mind, we have invited representatives from the various charging solutions available on the market to present their product.

**5. Other Business/ Informational / Action Items**

**5-2. ACTION: Meeting Calendar for 2024 (Attachment 3)**

**CONSENT**

Staff is requesting a motion to approve the 2024 CalVans meeting calendar.

**5-3. ACTION: 2023 FINAL CalVans Personnel Policy Handbook (Attachment 3)**

**CONSENT**

Staff is requesting a motion to approve the final revision of the 2024 CalVans Personnel Policy Handbook.